

佛 教 黃 鳳 翎 中 學 BUDDHIST WONG FUNG LING COLLEGE

香港佛教聯合會主辦 SPONSORED BY THE HONG KONG BUDDHIST ASSOCIATION

11, EASTERN HOSPITAL ROAD, CAUSEWAY BAY, HONG KONG TEL: 2577 9485 FAX: 2881 0148 Website: <http://www.bwflc.edu.hk>
香港銅鑼灣東院道十一號 電話：2577 9485 傳真：2881 0148 網址：http://www.bwflc.edu.hk

13th December, 2023

Notice to Parents 2023/2024 No. A34_e Information about "S5 Mainland Study Tour"

Dear Parents,

Mainland study tours are an integral part of the senior secondary subject of Citizenship and Social Development (CSD). The tours aim to enable students to gain first-hand understanding of our country and its latest development, understand and appreciate Chinese culture, and develop their sense of national identity. For this reason, the EDB has arranged a Shenzhen historical, cultural and technological innovation tour for our S5 students.

Details are as follows:

Dates	31-1-2024 (Wednesday) to 1-2-2024 (Thursday)
Destination	Shenzhen, Guangdong Province
Fee	Free (Paid by EDB)
Target	All S5 students
Assembly Time and Place	31 st January 2024, 8:00 a.m., The School
Dismissal Time and Place	1 st February 2024, Around 7:00 p.m., Causeway Bay
Teacher-in-charge	Ms. Fu Seung Nam, Mr. Au Chi Kin, Ms. Chong Mei Ching, Mr. Wong Kin Wai, Ms. Yeung Chi Kuk, Mr. Cheung Tze Hin, Mr. Li Wai Man, Mr. Lai Yiu Cho, Ms. Ho Ka Po, Ms. Chan Yuk Ping, Ms. Crouse, Ms. Chu Wing Suet, Ms. Yip Kit Ching, Ms. Chu Wai Yin
Travel Agency	Huachang Oriental Culture International Exchange Limited Tel.: 2116 3775 / 21163811 Add.: Flat C-D, Skyline Tower, Tong Mi Road, Mongkok, Kowloon

Itinerary :

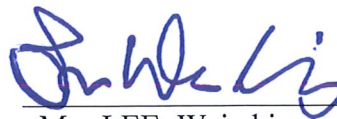
Itinerary	Activity
31/1 Morning	Hong Kong (School) → Coach → Shenzhen Reform and Opening Museum → Lunch
31/1 Afternoon	Shenzhen Museum → Dinner → Coach → Hotel
1/2 Morning	Breakfast (Hotel) → Coach → Lung Gang District Science Museum → Hotel
1/2 Afternoon	Gan Keung Ke Jia Village → Coach → Hong Kong (Causeway Bay)

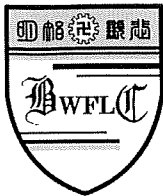
Remarks :

1. All S5 students must attend. Absence without valid reason may affect the grading of this public examination.
2. Briefing session: A pre-departure briefing session (in Cantonese) will be held on 26th January 2024 (Friday) from 2:55 p.m. to 3:45 p.m. at the school hall. Parents will be invited to attend to learn about the details of tour arrangement. All S5 students must attend the session.
3. Documents: Students must bring valid travel documents [Hong Kong Identity Card and Mainland Travel Permit for Hong Kong and Macau Residents/ Passport and VISA]
4. Travel insurance has already been purchased by the Education Bureau.
5. Students should wear neat and decent casual wear and follow the same grooming standards as those of regular school days. The study tour day is considered a normal school day, and students are expected to learn with a serious attitude, behave courteously, and follow school rules. Please be mindful of the instructions in Attachment 2 and Attachment 3 regarding matters to be considered during the study tour.
6. If a student requests to withdraw before departure, the withdrawing student must pay any additional expenses incurred due to their withdrawal. The Education Bureau may also revoke funding for those students, resulting in the students having to pay the related tour fees and additional withdrawal costs.
7. The Education Bureau, the organizing agency and our school may take photos and videos during the Mainland study tour. These photos and video clips may be used in future for display on the Education Bureau's or our school's websites, in other activities, and may also be shared with other government departments for presentation on various media and platforms.

Please complete and return the reply slip and Attachment 1: Student Health Declaration Form, together with a photocopy of the student's valid ID card and Mainland Travel Permit for Hong Kong and Macau Residents, or passport and VISA for foreign students, to their Citizenship and Social Development Subject teachers for further administrative processes by 15th December 2023 (Friday). For enquiries, please contact Ms. FU Seung Nam.




Mr. LEE Wai-shing
(Principal)



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Reply Slip

(Please complete and return the reply slip, health declaration form and copies of travel documents
on or before 15th December 2023 to CSD teachers)

Dear Principal,

I acknowledge receipt of the 2023/2024 No. A34_e concerning “S5 Mainland Study Tour”.

※ Besides, regarding the **Briefing Session** of “S5 Mainland Study Tour”,

☐ I will attend.

☐ I am not free to attend. (Participating students must attend though)

My child will take care of himself/herself, pay attention to personal belongings and follow teachers’
instructions. Please call _____ (Contact person's name) on _____
(Contact number) for any urgent matters.

(Student's name)

()
(Class and class number)

(Parent's name)

(Parent's Signature)

(Date)

※ Please tick the appropriate box.

Attachment 2: Departure Reminder

1. Luggage Preparation

- Travel bags or backpacks should be as lightweight as possible.
- Luggage should not contain any weapons or dangerous items.
- Write your name on the luggage tag provided by the company for easy identification.
- Pay attention to the weather at the destination, and pack appropriate clothing. If necessary, prepare the school-designated attire, such as neat school uniforms.
- Hotels generally do not provide disposable items. Participants should bring daily necessities, such as toiletries, slippers, rain gear, mosquito repellent, hats, water bottles and other personal items (if applicable).
- Bring a small amount of Hong Kong dollars and Chinese yuan in cash.
- Bring necessary medications according to individual health conditions. If you are taking prescribed medications, ensure you have an adequate supply for optimal health.

2. Documentation

- Hong Kong Permanent Residents: Hong Kong Permanent Identity Card, Mainland Travel Permit for Hong Kong and Macau Residents (Home Return Permit).
- Non-permanent Hong Kong Residents: Hong Kong Identity Card, Document of Identity for Visa Purposes, or other valid travel documents.
- Participants must ensure that their travel documents are valid on the day of return to Hong Kong.
- If necessary, participants should apply for a Chinese visa at the China Visa Application Service Center at least one month before departure. The Education Bureau provides the template for a Certification Letter for non-Chinese-speaking students participating in the Civic Education Mainland Study Tour to help them with the Chinese visa application.

3. Important Notes

- Safeguard valuable items such as wallets, cameras, mobile phones, personal computers, etc.
- Inform family members about the activity arrangements, accommodation location, and contact methods before departure.
- On the night before departure, set an alarm and consider having family members or classmates remind you to wake up to avoid missing the assembly time.
- Do not carry taxable or prohibited items (e.g. meat, vegetables, plants, controlled knives, cigarette). Keep your luggage within reasonable quantity and ensure it does not impede the progress of the entire group through customs.
- Be careful not to take someone else's luggage and do not carry luggage for others through customs.

- Students should carry their student IDs; otherwise, some attractions may charge additional entrance fees.
- Before departure, pay attention to the weather at the destination and bring suitable rain gear.

4. A checklist:

Travel Documents:

- ☐ Hong Kong ID card
- ☐ Home Return Permit or other valid travel documents
- ☐ Student ID

Study Materials:

- ☐ Study handbook
- ☐ Group badge
- ☐ Pens, notebook and other essential study items

Communication Devices:

- ☐ Smartphone
- ☐ Mainland SIM card and battery
- ☐ Charger

Universal Adapter:

- ☐ Mainland-compatible two-pin plug (220V)

Luggage:

- ☐ Backpack or suitcase (Check airline regulations for free carry-on and checked luggage)

Clothing:

- ☐ Jacket
- ☐ Spare clothes
- ☐ School-specified attire if needed

Daily Essentials:

- ☐ Non-slip travel shoes, slippers, socks
- ☐ Hat, rain gear (convenient raincoat)
- ☐ Mosquito repellent or patches
- ☐ Small alarm clock, water bottle (preferably for hot and cold water)
- ☐ Toiletries (hotels do not provide disposable items: towels, toothpaste, toothbrush, shampoo, shower gel, etc.)
- ☐ Personal care items (sunscreen, lip balm, etc.)

Wallet:

- ☐ Small amounts of Hong Kong dollars and Chinese yuan in cash

Medication:

- ☐ Personal medication kit (cold medicine, motion sickness pills, pain relievers, etc.)

Valuables:

- ☐ Camera and memory card
- ☐ Batteries and charger

Prohibited Items:

Do not carry taxable or prohibited items, such as:

- ☐ Meat, milk, eggs, and their products, Bird's nests, Fresh fruits and vegetables, seeds, plants
- ☐ Controlled knives, weapons, ammunition, replica weapons
- ☐ Counterfeit money, fake banknotes
- ☐ Drugs, addictive substances, cigarette
- ☐ Live animals, animal fur, animal corpses and specimens
- ☐ Counterfeit and copyright-infringing items

Please take personal responsibility for safeguarding valuable items to prevent loss

Attachment 3: Participant Guidelines:

1. Nature of the Activity:

The Education Bureau is organizing a study tour to Mainland China for Civic and Social Development (2023/24) in alignment with the curriculum objectives. The goal is to provide high school students with a firsthand understanding of the country's current situation and development, enhance their appreciation of Chinese culture, and foster a sense of national identity.

2. Learning Activities:

- All teachers and students must attend a pre-departure briefing arranged for the exchange program. Students are also required to design research topics and methods according to the school's requirements.
- Participants, including cross-border students, must adhere to the school's instructions for assembly and dispersal at designated locations to ensure safety.
- During the tour, students will engage in various learning activities such as field visits, lectures and guided tours, collecting data from different perspectives and using different methods.
- After the tour, students are required to complete research reports on the designated topics as per the school's instructions.

3. Important Points to Note:

- Participants must adhere to the guidelines, focusing on personal conduct, attitude and appearance.
- Given the tight schedule, participants must follow the itinerary punctually for both group and free activities.
- Participants should prioritize personal and property safety throughout the entire activity, following staff or teacher guidance and avoiding any violations such as alcohol consumption, smoking or gambling.
- Participants are responsible for their travel documents and personal belongings, including valuable items.
- Participants should closely monitor local weather forecasts and news reports before departure and during the study tour. They should prepare appropriate clothing, footwear and other necessities, such as rain gear, sun protection products and disinfectants.
- Participants should personally bring suitable first aid medications, such as fever reducers, cold medicine or prescribed medications. They should also carry medications prescribed by a doctor and currently being taken, following the doctor's instructions. In case of accidents or discomfort, participants should promptly inform the staff or tour guides.

- When attending activities, participants must wear the group badge printed by the organizing agency throughout the entire event. If necessary, they should adhere to specified dress codes for the event.
- Participants are expected to respect the team, learn how to interact within the group, exhibit teamwork, and maintain cooperation. Without the consent of staff or tour guides, participants should not leave the group on their own.

4. Rules for Visiting Museums, Historical Sites or Attractions:

- Participants must listen to explanations before collecting learning materials. Show respect for artifacts, follow rules regarding photography or touching of items.

5. Rules for Visiting Companies:

- Maintain silence, follow the instructions of the hosts, and stay within designated areas during the visit. Adhere to rules for photography or videography.

6. Rules for Visiting Schools:

- Maintain silence, follow instructions, and actively participate in school-arranged activities. Respect the local education system and engage positively with Mainland students.

7. Accommodation Arrangements (if applicable):

- Follow specified schedules for rest and activities.
- Adhere to hotel rules, avoid disturbances, and be considerate of other guests.
- Follow safety measures, attend fire drills, and safeguard room keys.
- Participants should be aware of their surroundings, prepare for weather changes and bring necessary items. Participants should bring their own essentials such as toothpaste, toothbrush, shampoo and slippers.
- Adhere to hotel regulations; no loud noises or disturbances to other guests, ensuring a conducive environment for studying and resting.
- For the safety of participants, once registered at the hotel, they are not allowed to go out on their own. To ensure participants have sufficient time to rest and prepare for the next day's activities, entering other participants' rooms is prohibited after being assigned a room.
- Room assignments cannot be changed without permission from the accompanying teachers. Without the teachers' consent, entry into rooms of participants of the opposite sex is not allowed, and inviting outsiders into rooms or allowing them to stay overnight is prohibited.
- Generally, students must conclude all activities and return to their rooms for rest before 11 p.m. unless there is an emergency.

- To ensure personal safety, participants must follow the tour guide's instructions during hotel check-in, participate in fire drills, and familiarize themselves with fire evacuation routes.
- Properly safeguard room key cards. If there are issues with room facilities, inform the tour guide promptly. The hotel reserves the right to seek compensation for any damages or soiling of hotel facilities. In the case of lost room keys, students must immediately notify the tour guide for follow-up. The hotel may request compensation for lost items. In case of any behaviour that disturbs other hotel guests, the hotel may demand compensation for any resulting losses.
- Avoid playing with fire in the room or smoke. Pay attention to the use and safety of electrical facilities. Check for water accumulation on the bathroom floor to prevent slipping during use.
- Safeguard personal belongings, and carry valuables with you.
- When making international calls from the hotel to Hong Kong, use the collect call method or bring a mobile phone. Avoid using the hotel's international direct dial phone to prevent delays in the itinerary due to billing. Participants can purchase prepaid sim cards or use roaming services applicable in Mainland China as needed.

8. Rules for Traveling by Tour Bus:

- Prioritize safety, fasten seat belts if available, and avoid moving around or playing during the journey.
- Do not talk to the driver or make loud calls.
- Keep body parts inside the bus at all times.
- Wait for the teacher or guide to disembark first and pay attention to their instructions.

9. Financial Security:

- Avoid carrying excessive cash; secure personal belongings, especially valuables.
- Do not entrust valuable items to others or leave them unattended in rooms or on vehicle seats.

10. Departure and Dispersal:

- Participants must depart and disperse at the designated locations, not joining or leaving midway. Attend all learning activities during the trip.

11. Handling of Travel Documents:

- After passing through customs, students' personal travel documents will be held by accompanying teachers.
- Participants must carry valid travel documents:
 1. Hong Kong permanent residents: Hong Kong Permanent Identity Card, Home Return Permit
 2. Hong Kong non-permanent residents: Hong Kong ID, visa, Home Return Permit, or other valid travel documents.
 3. The information above is for reference only. For inquiries, please contact the Immigration Department at the hotline: 2824 6111.
- Ensure the validity of travel documents upon return to Hong Kong.
- Students should carry their student ID.
- Report any loss of ID immediately, and parents can keep a copy of participants' documents for emergencies.
- If necessary, participants should apply for a Chinese visa approximately one month before departure, using the template of Certification Letter provided by the Education Bureau for non-native Chinese students participating in the Civic and Social Development study tour.